

Statement of Need – HPAS IV&V

Questions & Answers
August 26, 2004

Question number	Section	Question	DCH Response
1	1.1	<p>Please clarify “facilitate early detection and correction of errors.”</p> <p>This implies involvement with system and functional testing, though no testing activity is outlined as a</p>	<p>The question came to us as an incomplete statement, however we think you are asking if you need to participate in the testing process along with DCH and the HPAS vendor. The IV&V vendor will not participate significantly in the actual testing process, however DCH fully expects the IV&V vendor to review the testing deliverables, and test cases created by the HPAS vendor and advise DCH as to their completeness and correctness based on industry standards.</p>
2	4.0	<p>Please clarify the meaning of “IV&V consulting services to assist DCH in the review/evaluation and implementation of the successful offerer’s proposal to RFP GTA000196”.</p> <p>Does this mean that the IV&V vendor will contribute to the selection of the primary vendor?</p>	<p>No. The IV&V vendor will work with DCH to validate the DCH/GTA chosen vendor, based on the evaluation criteria outlined in the HPAS RFP (GTA0000196). The IV&V vendor will not play a part in the selection of the HPAS vendor.</p>
3	4.1	<p>The anticipated start date is October 18th for the IV&V firm. What is the targeted start date of the primary vendor given the extension of the due date on GTA000196?</p>	<p>The estimated start date, assuming no further delays in the HPAS procurement, is approximately November 15, 2004.</p>
4	4.1	<p>The final anticipated completion date of the IV&V effort is June 30th, 2006. On page 90 of the GTA00196 RFP the second to the last entry is “Completion of Data Conversion and Migration 12/31/05. Is this supposed to be 12/31/06? The dates/activities seem out of order. Is the target “go live” date 1/1/07?</p> <p>If so, does this mean you do NOT expect the IV&V firm to verify or validate the system through data conversion and migration?</p>	<p>No. Please review GTA0000196 again. DCH allowed the HPAS vendor to stage the implementation of the total solution, however the core application that replaces what MEMS does today must be in place by 01/01/06. The complete solution is to be implemented by June 30, 2006.</p>

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5	7.0	<p>a. The DCH statement indicates that the Offeror cannot have access to DCH LAN or connect externally with Laptops.</p> <p>Question: Since our Project Teams utilize collaborative Project Management software, with both on-site personnel as well as remote personnel, what resources will DCH provide to enable Project Team collaboration efforts?</p> <p>b. DCH states that wireless devices are permissible:</p> <p>Question: Are Wireless Access Points (WAP) available for our team's use while in the listed facility(s)?</p>	<p>5a. DCH will provide Desktop PC's that access the DCH network. Standard MS office applications will be offered including:</p> <p>MS Outlook MS Word MS Excel MS Project MS PowerPoint</p> <p>Offerors will need to share documents via emailing to and from the DCH assigned email address.</p> <p>5b. We stated that wireless devices are permissible to cover the possibility that you may bring in your own "Blackberry-type" device that communicates with your own network. We do not allow you to connect to our network via wireless devices. No. We do not have WAP available for your teams use.</p>
6	7.3	Will Offeror consultants have access to standard telephone cord dial up services to access the internet on their stand-alone laptops (using a toll free or local dial up number)?	Yes, we can make analog lines available so that you may dial into your companies network or the internet (via your ISP) using laptops.

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7	7.10	<p>The specific skills needed for the IV&V project team will be impossible to predict until the final primary vendor (and their solution) for GTA00196 is chosen. It depends on the package/platform/tools chosen.</p> <p>If the winning vendor will implement a heavily modified PeopleSoft solution and use Mercury Interactive testing tools, different people would be needed than if the winning vendor will be piecing together complementary third party components on an Oracle base using Compuware testing tools.</p> <p>Can you provide insight into the potential choices for technology/platform/tools selection?</p>	<p>Please see the RFP (GTA000196) HPAS Offerors are allowed to bid any of the acceptable hardware/software combinations (4 total) that are currently supported by GTA. Without having completed the evaluation of the HPAS proposals, we cannot disclose which solutions were offered. IV&V vendors will need to draw upon staff that have reasonable understanding of the business and technical expertise in any of the 4 platforms allowable under the RFP.</p>
8	9.1.4	<p>If a difference of opinion as to acceptability of a plan or deliverable (project, test, load, etc) arises where the primary vendor disagrees with the IV&V vendor's opinion (or vice versa), who will make the final call on which direction to take?</p> <p>Is there an established dispute resolution plan? Would this ultimately be the Project Sponsor?</p>	<p>a). We expect that there will be occasion where the HPAS vendor and the IV&V vendor disagree as to the acceptability of a plan or deliverable. The IV& V vendor must ensure that the appropriate and accurate data has been used in forming their opinion and recommendations and once that is done the IV&V report will be presented to the Executives in DCH and GTA. There is not a dispute resolution between the IV&V vendor and the HPAS vendor. DCH will make the final call on which direction to take based on input from GTA and the IV&V vendor in the form of a IV&V report response action plan. If appropriate, the HPAS Steering Committee, which consists of DCH, GTA and eventually outside stakeholders, will be engaged in this decision making process.</p>

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9	10.2.b	<p>Reference is made to the “Statement of Work” section. Do you mean the “Scope of Work” section (2.0)?</p> <p>Directions are given that responses should repeat each entry in the “Deliverables Section”. There are no detailed entries in the deliverables section, only an instruction that we should recommend the deliverables.</p>	<p>a). Yes, it should read Scope of Work Section. See amendment #1.</p> <p>b). We have clarified this in Amendment #1 to read “each entry in the Deliverables section of the Cost Proposal (Appendix B). Offerors are required to propose deliverables that satisfy the requirements in the Scope of Work section and fit within the proposed IV&V methodology as opposed to having DCH dictate the deliverables.</p>
10	10.2.b	<p>Our documented methodology (and experience) for IV&V is more substantial than the scope of IV&V involvement outlined in the SON.</p> <p>Do you want us to outline our full methodology to show extent of competence but bid only on the project scope outlined in the SON?</p> <p>Would you consider a two-option bid? The first option would provide a fixed cost to complete the project as it is currently outlined. The second option would outline a more desirable/complete total solution that would also have a fixed cost.</p>	<p>a). Offerors should bid their methodology that at a minimum meets what the SON requested. Offerors are free to bid above and beyond what we outlined in the SON keeping in mind that this is a competitive procurement with fixed price comprising a portion of the evaluation points.</p> <p>b). We will not consider a two-option bid.</p>
11	10.2.c	<p>The IV&V project work plan will be dependent on the schedule and final format of the HPAS solution/project.</p> <p>Should our plan simply mimic the significant milestones from GTA000196?</p> <p>Should we submit a “standard” work plan model that we would expect to be appropriate on this project, with the understanding that it may change substantially once a final vendor and solution are chosen on GTA00196?</p>	<p>The Offeror should propose a workplan that encompasses the major stages and milestones from GTA000196 and encompasses the milestones and deliverables associated with the Offeror’s IV&V methodology and proposed deliverables</p> <p>We agree that this will be the high level preliminary work plan and it may change once a final HPAS vendor is selected.</p>

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12	10.3.a	<p>The RFP for GTA00196 states that the primary vendor is responsible for providing tools and processes for CCR, PIR and testing.</p> <p>The IV&V firm will also be required to leverage such tools. It would <u>not</u> be desirable for the primary vendor and the IV&V vendor to use different tools.</p> <p>Will the IV&V firm be allowed to leverage those tools/licenses at the primary vendor's cost?</p> <p>If not, how should we predict our needs in this area when we don't know what the primary vendor has chosen?</p>	<p>The IV&V vendor will be given access to the tools proposed by the HPAS vendor as if they were a DCH/GTA employee.</p>